

Authority Budget of:

ADOPTED COPY

Delaware Township Municipal Utilities Authority

LOCAL GOVT SERVICES

2017 DEC 13 P 1:14

State Filing Year

2018

APPROVED COPY

For the Period:

February 1, 2018

to

January 31, 2019

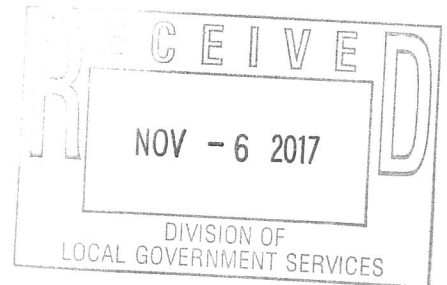
www.delawaretp.org

Authority Web Address

Department Of



**Community
Affairs**



Division of Local Government Services

2018 AUTHORITY BUDGET

Certification Section

2018

Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM February 1, 2018 TO January 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/14/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 12/14/2017

2018 PREPARER'S CERTIFICATION


Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	(908) 782-4295
E-mail address	Jim.mathews@live.com		

2018 APPROVAL CERTIFICATION

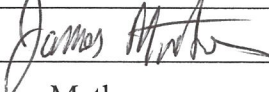
Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 201 TO: January 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Delaware Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 2 day of November, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	(908) 782-4295
E-mail address	Jim.mathews@live.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.delawaretp.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- √ A description of the Authority's mission and responsibilities
- √ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- √ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- √ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- √ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- √ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- √ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- √ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- √ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

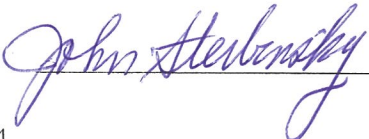
Name of Officer Certifying compliance

John Sterbinsky

Title of Officer Certifying compliance

Chairman

Signature



2018 AUTHORITY BUDGET RESOLUTION

Delaware Township Municipal Utilities

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2018 and ending, January 31, 2019 has been presented before the governing body of the 2018 has been presented before the governing body of the Delaware Township Municipal Utilities Authority at its open public meeting of November 2, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$417,000, Total Appropriations, including any Accumulated Deficit if any, of \$342,000 and Total Unrestricted Net Position utilized of \$- 0 -; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$- 0 - and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$- 0 -; and

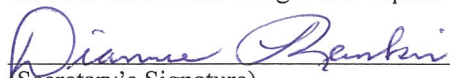
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delaware Township Municipal Utilities Authority, at an open public meeting held on November 2, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2018 and ending, January 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Delaware Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on ___December 7, 2017.


(Secretary's Signature)

11-2-2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Sterbinsky	✓			
Tom Warren				✓
James Mathews	✓			
Matt Hall VACANT				
Kenneth Novak				✓
Charles Hermann				✓
Tim Drew	✓			

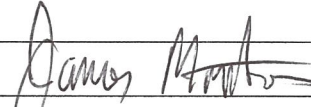
2018 ADOPTION CERTIFICATION

Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Delaware Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 7 day of, December, 2017.

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	(908) 782-4295
E-mail address	Jim.mathews@live.com		

2018 ADOPTED BUDGET RESOLUTION

Delaware Township Municipal Utilities

AUTHORITY

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Delaware Township Municipal Utilities Authority for the fiscal year beginning February 1, 2018 and ending, January 31, 2019 has been presented for adoption before the governing body of the Delaware Township Municipal Utilities Authority at its open public meeting of December 7, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$417,000, Total Appropriations, including any Accumulated Deficit, if any, of \$342,000 and Total Unrestricted Net Position utilized of \$- 0 -; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$- 0 - and Total Unrestricted Net Position planned to be utilized of \$- 0 -; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Delaware Township Municipal Utilities Authority, at an open public meeting held on December 7, 2017 that the Annual Budget and Capital Budget/Program of the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2018 and ending, January 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12-2-2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Sterbinsky	✓			
Tom Warren	✓			
James Mathews	✓			
Matt Hall VACANT				
Kenneth Novak				✓
Charles Hermann				✓
Tim Drew				✓

2018 AUTHORITY BUDGET

Narrative and Information Section

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

Revenues: Past Due increases to bring it more in line with actual amounts collected.
Appropriations: Salary & Wages and related fringe allocations were adjusted. DTMUA now has an office in Municipal building and does not pay rent. Repair & Maintenance/Supplies as well as Operation Services/Lab Fees adjusted based on anticipated needs. Operation & Maintenance Reserve increased due to Board wanting to add to reserve for future plant expenditures. Part of the excess revenues will be reserved for future capital needs.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

No effect, rates will remain unchanged.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy has remained consistent and the increase to the capital reserve is necessary to partially fund anticipated capital improvements.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

There is no utilization of unrestricted net position in the proposed annual budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

There are no funds transferred to the County/Municipality as a budget subsidy or a shared service.

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

Delaware Township Municipal Utilities

AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2017 **TO:** January 31, 2018

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

There is no anticipated deficit in the proposed annual budget. As to GASB 68, the Authority awaits instructions from the State of New Jersey.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The existing rate structure is:

Sewer \$854 year
Water \$526 year
Hook-up \$6,579

Anticipated rate structure (0% increase):

Sewer \$854 year
Water \$526 year
Hook-up \$6,579

AUTHORITY CONTACT INFORMATION

2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Delaware Township Municipal Utilities Authority		
Federal ID Number:			
Address:	P.O. Box 103		
City, State, Zip:	Sergeantsville	NJ	08557
Phone: (ext.)	(908) 782-9601	Fax:	(908) 782-4295

Preparer's Name:	James Mathews		
Preparer's Address:	P.O. Box 103		
City, State, Zip:	Sergeantsville	NJ	08557
Phone: (ext.)	(908) 812-2940	Fax:	(908) 782-4295
E-mail:	Jim.mathews@live.com		

Chief Executive Officer:	John Sterbinsky		
Phone: (ext.)	(908) 303-8884	Fax:	(908) 782-4295
E-mail:	sterby@comcast.net		

Chief Financial Officer:	James Mathews		
Phone: (ext.)	(908) 812-2940	Fax:	(908) 782-4295
E-mail:	Jim.mathews@live.com		

Name of Auditor:	Robert J. Butvilla		
Name of Firm:	Suplee, Clooney & Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	(908) 789-9300	Fax:	(908) 789-8535
E-mail:	rbutvilla@scnco.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Delaware Township Municipal Utilities

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 3
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$38,000
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees.** Commissioners approve all 3 employee salaries.
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," ***attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.***
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use NO
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use NO
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," *attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," *attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," *attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," *attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," *attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," *attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
Delaware Township Municipal Utilities

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period February 1, 2018 to February 31, 2019 Delaware Township Municipal Utilities Authority

Position (Can Check more than 1 Column for each person) Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column C	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All Public Entities
								Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)										
1 John Sterbinsky	Chairman	5 x	x					\$							N/A	N/A	\$			
2 Tom Warren	Vice Chairman	5 x	x					0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
3 James Mathews	Treasurer	5 x	x					0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
4 Matt Hall	Executive Secretary	5 x	x					0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
5 Kenneth Novak	Member	2 x						0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
6 Tim Drew	1st Alternate	1 x						0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
7 Charles Hermann	2nd Alternate	1 x						0	0	0	0	0	0	0 NONE	N/A	N/A	0	0	0	0
8														0						0
9														0						0
10														0						0
11														0						0
12														0						0
13														0						0
14														0						0
15														0						0
Total:								\$	\$	\$	\$	\$	\$				\$	\$	\$	\$

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Delaware Township Municipal Utilities Authority
For the Period February 1, 2018 to January 31, 2019

	# of Covered Members (Medical & Rx)		Annual Cost		Total Cost Estimate		# of Covered Members (Medical & Rx)		Annual Cost per Employee		Total Prior year Cost		\$ Increase (Decrease)		% Increase (Decrease)	
	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget	Proposed Budget	Employee Proposed Budget
Active Employees - Health Benefits - Annual Cost																
Single Coverage					\$						\$					#DIV/0!
Parent & Child																#DIV/0!
Employee & Spouse (or Partner)																#DIV/0!
Family																#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)																#DIV/0!
Subtotal	0															#DIV/0!
Commissioners - Health Benefits - Annual Cost																
Single Coverage																#DIV/0!
Parent & Child																#DIV/0!
Employee & Spouse (or Partner)																#DIV/0!
Family																#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)																#DIV/0!
Subtotal	0															#DIV/0!
Retirees - Health Benefits - Annual Cost																
Single Coverage																#DIV/0!
Parent & Child																#DIV/0!
Employee & Spouse (or Partner)																#DIV/0!
Family																#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)																#DIV/0!
Subtotal	0															#DIV/0!
GRAND TOTAL																
	0				\$						\$					#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Delaware Township Municipal Utilities Authority

For the Period

February 1, 2018

to

January 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

X

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability		Approved Labor Agreement	Resolution	Individual Employment Agreement
		N/A	N/A			
NONE	N/A	N/A		N/A	N/A	N/A
Total liability for accumulated compensated absences at beginning of current year			\$ -			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Delaware Township Municipal Utilities Authority

For the Period

February 1, 2018

to

January 31, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

	X
--	---

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Delaware Township Municipal Utilities Authority
For the Period February 1, 2018 to January 31, 2019

	<i>FY 2018 Proposed Budget</i>					<i>FY 2017 Adopted Budget</i>		<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Sewer	Water	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 182,070	\$ 106,930	\$ -	\$ -	\$ -	\$ 289,000	\$ 291,000	\$ (2,000)	-0.7%
Total Non-Operating Revenues	80,640	47,360	-	-	-	128,000	123,000	5,000	4.1%
Total Anticipated Revenues	262,710	154,290	-	-	-	417,000	414,000	3,000	0.7%
APPROPRIATIONS									
Total Administration	52,908	31,073	-	-	-	83,981	87,908	(3,927)	-4.5%
Total Cost of Providing Services	99,552	58,467	-	-	-	158,019	167,092	(9,073)	-5.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	152,460	89,540	-	-	-	242,000	255,000	(13,000)	-5.1%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	63,000	37,000	-	-	-	100,000	50,000	50,000	100.0%
Total Non-Operating Appropriations	63,000	37,000	-	-	-	100,000	50,000	50,000	100.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	215,460	126,540	-	-	-	342,000	305,000	37,000	12.1%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	215,460	126,540	-	-	-	342,000	305,000	37,000	12.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ 47,250	\$ 27,750	\$ -	\$ -	\$ -	\$ 75,000	\$ 109,000	\$ (34,000)	-31.2%

Revenue Schedule

Delaware Township Municipal Utilities Authority

For the Period February 1, 2018 to January 31, 2019

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Water	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	Total All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	182,070	106,930					\$ 289,000	\$ 291,000	\$ (2,000) -0.7%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	182,070	106,930					289,000	291,000	(2,000) -0.7%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-					-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-					-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	-	-					-	-	#DIV/0!
Total Operating Revenues	182,070	106,930					289,000	291,000	(2,000) -0.7%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Rents - Cell Tower	78,120	45,880					124,000	121,000	3,000 2.5%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	78,120	45,880					124,000	121,000	3,000 2.5%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	945	555					1,500	1,500	- 0.0%
Penalties	1,260	740					2,000	-	2,000 #DIV/0!
Other	315	185					500	500	- 0.0%
Total Interest	2,520	1,480					4,000	2,000	2,000 100.0%
Total Non-Operating Revenues	80,640	47,360					128,000	123,000	5,000 4.1%
TOTAL ANTICIPATED REVENUES	\$ 262,710	\$ 154,290	\$ -	\$ -	\$ -	\$ -	\$ 417,000	\$ 414,000	\$ 3,000 0.7%

Prior Year Adopted Revenue Schedule

Delaware Township Municipal Utilities Authority

FY 2017 Adopted Budget							Total All
	Sewer	Water	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	183,330	107,670					\$ 291,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	183,330	107,670	-	-	-	-	291,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	183,330	107,670	-	-	-	-	291,000
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Rents - Cell Tower	76,230	44,770					121,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	76,230	44,770	-	-	-	-	121,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	945	555					1,500
Penalties							-
Other	315	185					500
Total Interest	1,260	740	-	-	-	-	2,000
Total Non-Operating Revenues	77,490	45,510	-	-	-	-	123,000
TOTAL ANTICIPATED REVENUES	\$ 260,820	\$ 153,180	\$ -	\$ -	\$ -	\$ -	\$ 414,000

Appropriations Schedule

Delaware Township Municipal Utilities Authority
For the Period February 1, 2018 to January 31, 2019

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Water	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 8,568	\$ 5,032					\$ 13,600	\$ 12,316	\$ 1,284 10.4%
Fringe Benefits	870	511					1,381	1,592	(211) -13.3%
Total Administration - Personnel	9,438	5,543	-	-	-	-	14,981	13,908	1,073 7.7%
<i>Administration - Other (List)</i>									
Insurance	10,710	6,290					17,000	16,000	1,000 6.3%
Professional Fees	30,240	17,760					48,000	48,000	- 0.0%
Telephone/Postage	2,520	1,480					4,000	4,000	- 0.0%
Rent - office							-	6,000	(6,000) -100.0%
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	43,470	25,530	-	-	-	-	69,000	74,000	(5,000) -6.8%
Total Administration	52,908	31,073	-	-	-	-	83,981	87,908	(3,927) -4.5%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	16,632	9,768					26,400	26,684	(284) -1.1%
Fringe Benefits	2,280	1,339					3,619	3,408	211 6.2%
Total COPS - Personnel	18,912	11,107	-	-	-	-	30,019	30,092	(73) -0.2%
<i>Cost of Providing Services - Other (List)</i>									
Repair and Maint./Materials and Supplies	10,710	6,290					17,000	11,000	6,000 54.5%
Operation Svcs/Lab Fees	26,460	15,540					42,000	53,000	(11,000) -20.8%
Sludge Removal/Electric/Propane/Chemicals	32,760	19,240					52,000	56,000	(4,000) -7.1%
Permits/Inspections/Misc/Contract Services	10,710	6,290					17,000	17,000	- 0.0%
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	80,640	47,360	-	-	-	-	128,000	137,000	(9,000) -6.6%
Total Cost of Providing Services	99,552	58,467	-	-	-	-	158,019	167,092	(9,073) -5.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	152,460	89,540	-	-	-	-	242,000	255,000	(13,000) -5.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Depreciations & Maintenance Reserve	63,000	37,000					100,000	50,000	50,000 100.0%
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	63,000	37,000	-	-	-	-	100,000	50,000	50,000 100.0%
TOTAL APPROPRIATIONS	215,460	126,540	-	-	-	-	342,000	305,000	37,000 12.1%
CUMULATED DEFICIT							-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	215,460	126,540	-	-	-	-	342,000	305,000	37,000 12.1%
RESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 215,460	\$ 126,540	\$ -	\$ -	\$ -	\$ -	\$ 342,000	\$ 305,000	\$ 37,000 12.1%

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 7,623.00 \$ 4,477.00 \$ - \$ - \$ - \$ - \$ - \$ 12,100.00

Prior Year Adopted Appropriations Schedule

Delaware Township Municipal Utilities Authority

FY 2017 Adopted Budget							Total All
	Sewer	Water	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 7,759	\$ 4,557					\$ 12,316
Fringe Benefits	1,008	584					1,592
Total Administration - Personnel	8,767	5,141	-	-	-	-	13,908
<i>Administration - Other (List)</i>							
Insurance	10,080	5,920					16,000
Professional Fees	30,240	17,760					48,000
Telephone/Postage	2,520	1,480					4,000
Rent - office	3,780	2,220					6,000
Miscellaneous Administration*							-
Total Administration - Other	46,620	27,380	-	-	-	-	74,000
Total Administration	55,387	32,521	-	-	-	-	87,908
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	16,811	9,873					26,684
Fringe Benefits	2,142	1,266					3,408
Total COPS - Personnel	18,953	11,139	-	-	-	-	30,092
<i>Cost of Providing Services - Other (List)</i>							
Repair and Maint/Materials and Supplies	6,930	4,070					11,000
Operation Svcs/Lab Fees	33,390	19,610					53,000
Sludge Removal/Electric/Propane/Chemicals	35,280	20,720					56,000
Permits/Inspections/Misc/Contract Services	10,710	6,290					17,000
Miscellaneous COPS*							-
Total COPS - Other	86,310	50,690	-	-	-	-	137,000
Total Cost of Providing Services	105,263	61,829	-	-	-	-	167,092
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	160,650	94,350	-	-	-	-	255,000
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve	31,500	18,500					50,000
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000
TOTAL APPROPRIATIONS	192,150	112,850	-	-	-	-	305,000
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	192,150	112,850	-	-	-	-	305,000
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 192,150	\$ 112,850	\$ -	\$ -	\$ -	\$ -	\$ 305,000

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 8,032.50 \$ 4,717.50 \$ - \$ - \$ - \$ - \$ 12,750.00

Debt Service Schedule - Principal

If Authority has no debt X this box	Delaware Township Municipal Utilities Authority								
	Fiscal Year Ending in								
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
Sewer									
Type in Issue Name									\$
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
Water									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS									
	\$	\$	-	\$	-	\$	-	\$	-

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Delaware Township Municipal Utilities Authority

If Authority has no debt X this box

X

	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2019	2020	2021	2022	2023		
Sewer									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	\$
Water									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	
TOTAL INTEREST ALL OPERATIONS									
	\$	\$	\$	\$	\$	\$	\$	\$	\$

Net Position Reconciliation

Delaware Township Municipal Utilities Authority

For the Period February 1, 2018 to January 31, 2019

FY 2018 Proposed Budget

	Sewer	Water	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 880,309	\$ 517,007					\$1,397,316
Less: Invested in Capital Assets, Net of Related Debt (1)							
Less: Restricted for Debt Service Reserve (1)	601,382	353,193					954,575
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	278,927	163,814	-	-	-	-	-
Less: Designated for Non-Operating Improvements & Repairs							442,741
Less: Designated for Rate Stabilization	204,249	119,956					324,205
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)	47,250	27,750					75,000
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	121,928	71,608	-	-	-	-	193,536
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 121,928	\$ 71,608	\$ -	\$ -	\$ -	\$ -	\$ 193,536

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 7,623 \$ 4,477 \$ - \$ - \$ - \$ - \$ 12,100
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

Delaware Township Municipal Utilities

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

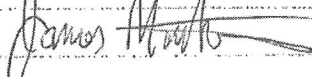
Delaware Township Municipal Utilities

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

☐ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Delaware Township Authority, on the 2nd day of November, 2017. Municipal Utilities

OR

☒ It is hereby certified that the governing body of the Delaware Township Municipal Utilities Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): NOT NEEDED AT THIS TIME

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	(908) 812-2940
E-mail address	Jim.mathews@live.com		

2018 CAPITAL BUDGET/PROGRAM MESSAGE

Delaware Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: February 1, 2018 TO: January 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

N/A

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Add additional sheets if necessary.

Proposed Capital Budget

Delaware Township Municipal Utilities Authority
For the Period February 1, 2018 to January 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Wastewater</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Gas</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Electricity</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

After brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Delaware Township Municipal Utilities Authority

For the Period February 1, 2018 to January 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
<i>wer</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>ater</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Delaware Township Municipal Utilities Authority

For the Period February 1, 2018 to January 31, 2019

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Power						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Water						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Sanitary Sewer						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Stormwater						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Other						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.