

**State of New Jersey**  
**Department of Community Affairs**  
**Division of Local Government Services**

LOCAL GOVT SERVICES  
2016 JAN 14 A 11:18  
**RECEIVED**

**2016 AUTHORITY BUDGET  
TRANSMITTAL PACKAGE**

Submit all budget related materials in one package to: *Bureau of Authority Regulation Affairs, Division of Local Government Services, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803*. Also submit ~~both the~~ Excel budget file a pdf copy of the budget package (*introduced and adopted*) to [authoritiesunit@dea.nj.gov](mailto:authoritiesunit@dea.nj.gov) with the name of the authority in the subject line. Check the box of each item to indicate that it is included in budget or has been completed.

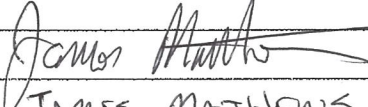
**2016 Authority Budget Document**

- ☒ 2 copies of the budget document
- ☒ Authority Name and Fiscal Year are filled in
- ☒ Signature blocks on Pages C-2, C-3, C-4 and C-6 are filled in along with title, address, e-mail address, phone number and fax number
- ☒ Resolution of the Authority Commissioners approving the introduced budget is enclosed with properly recorded vote
- ☒ Proposed hearing date for adoption of Budget reflected in Authority Budget Resolution
- ☒ Authority Budget Resolution is signed with original hand written signature
- ☒ Budget Narrative and Information Section is complete

**RECEIVED**  
DEC - 8 2015  
**LOCAL FINANCE BOARD**

**Capital Budget (Page CB-1 through CB-5)**

- ☒ Authority Name and Fiscal Year are filled in
- ☒ Signature blocks on Page CB-1 are filled in along with title, address, e-mail address, phone number and fax number
- ☒ Capital Budget message is complete

Official's Signature:			
Name:	JAMES MATHEWS		
Title:	TREASURER		
Address:	PO BOX 103 SERGEANTSVILLE, NJ 08557		
Phone Number:	908-812-2940	Fax Number:	—
E-mail address:	Jim.MATHEWS@LIVE.COM		

# 2016

February 1, 2016 to January 31, 2017  
Delaware Township Municipal Utilities

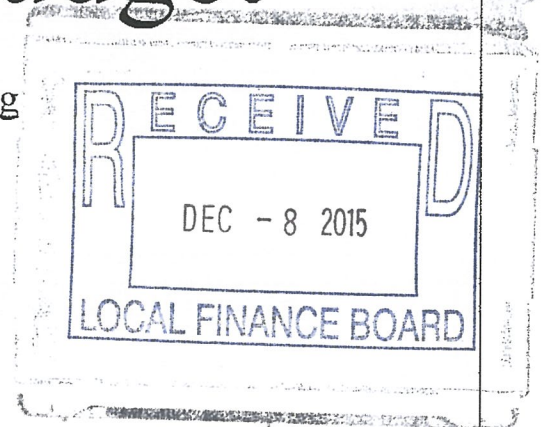
## Authority Budget

[www.delawaretwp.org](http://www.delawaretwp.org)

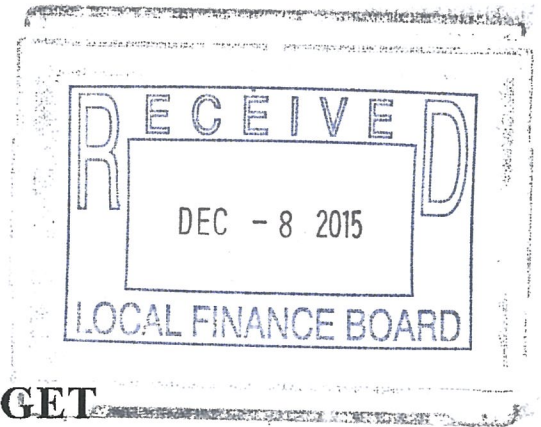
Department Of



Community  
**Affairs**



Division of Local Government Services



## **2016 AUTHORITY BUDGET**

### **Certification Section**

2016

**Delaware Township Municipal Utilities**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM February 1, 2016 TO January 31, 2017**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: *C.M. Zepinski* Date: *12/23/15*

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: *Christine M. Zepinski* Date: *1/28/16*

# 2016 PREPARER'S CERTIFICATION

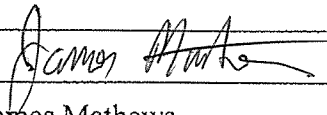
## Delaware Township Municipal Utilities

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: February 1, 2016 TO: January 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	<del>(908) 782-4295</del>
E-mail address	Jim.mathews@live.com		

# 2016 APPROVAL CERTIFICATION


## Delaware Township Municipal Utilities

### AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Delaware Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 3<sup>RD</sup> day of DECEMBER, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	<del>(908) 782-4295</del>
E-mail address	Jim.mathews@live.com		

# INTERNET WEBSITE CERTIFICATION

**Authority's Web Address:** www.delawaretp.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ✓ A description of the Authority's mission and responsibilities
- ✓ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ✓ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ✓ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ✓ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ✓ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ✓ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ✓ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

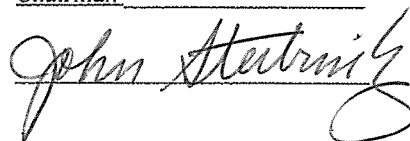
Name of Officer Certifying compliance

John Sterbinsky

Title of Officer Certifying compliance

Chairman

Signature





# 2016 AUTHORITY BUDGET RESOLUTION

## Delaware Township Municipal Utilities

**FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017**

WHEREAS, the Annual Budget and Capital Budget for the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2016 and ending, January 31, 2017 has been presented before the governing body of the Delaware Township Municipal Utilities Authority at its open public meeting of Dec 3, 2014 and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 404,000 , Total Appropriations, including any Accumulated Deficit if any, of \$ 338,500 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ -0- and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delaware Township Municipal Utilities Authority, at an open public meeting held on January 7, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2016 and ending, January 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Delaware Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on \_\_\_\_\_.

James Mathews  
(Secretary's Signature)

12/3/2015  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Sterbinsky	✓			
Richard Madden	VACANT			
James Mathews	✓			
Thom Waddock	VACANT			
Tom Warren	✓			
Matt Hall	✓			
Kenneth Novak	✓			



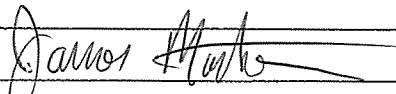
# 2016 ADOPTION CERTIFICATION

## Delaware Township Municipal Utilities

### AUTHORITY BUDGET

FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Delaware Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 3 day of, December, 2015.

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Fax Number:	(908) 782-4295
E-mail address	Jim.mathews@live.com		

# 2016 ADOPTED BUDGET RESOLUTION

## Delaware Township Municipal Utilities

### AUTHORITY

**FISCAL YEAR:** FROM: February 1, 2016 TO: January 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Delaware Township Municipal Utilities Authority for the fiscal year beginning February 1, 2016 and ending, January 31, 2017 has been presented for adoption before the governing body of the Delaware Township Municipal Utilities Authority at its open public meeting of December 3, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 404,000, Total Appropriations, including any Accumulated Deficit, if any, of \$ 338,500 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ -0- and Total Unrestricted Net Position planned to be utilized of \$ -0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Delaware Township Municipal Utilities Authority, at an open public meeting held on January 7, 2016 that the Annual Budget and Capital Budget/Program of the Delaware Township Municipal Utilities Authority for the fiscal year beginning, February 1, 2016 and ending, January 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature)

12/3/2015  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Sterbinsky	X			
Richard Madden				X
James Mathews	X			
Thom Wodock				X
Tom Warren	X			
Matt Hall	X			
Kenneth Novak	X			

# **2016 AUTHORITY BUDGET**

## **Narrative and Information Section**

# **2016 AUTHORITY BUDGET MESSAGE & ANALYSIS**

## **Delaware Township Municipal Utilities**

### **AUTHORITY BUDGET**

**FISCAL YEAR:** FROM: February 1, 2016 **TO:** January 31, 2017

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

No Other Income is anticipated due to timely payments. Interest is expected to increase due to additional funds on deposit. Administrative and Cost of Providing Services fringe benefit increases are to bring them in line with actual costs. Professional fees are anticipated to decrease due to reduced contract services costs. Operational Services/Lab Fees increased due to expected cost increases. Permits/Miscellaneous/Contingency costs increased in anticipation of unexpected costs increases.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

No effect, rates will remain unchanged.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local economy has remained consistent and the increase to the capital reserve is necessary to partially fund anticipated capital improvements.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

There is no utilization of unrestricted net position in the proposed annual budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

There are no funds transferred to the County/Municipality as a budget subsidy or a shared service.

# 2016 AUTHORITY BUDGET MESSAGE & ANALYSIS

## **Delaware Township Municipal Utilities** **(CONTINUED)** **AUTHORITY BUDGET**

**FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017**

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

There is no anticipated deficit in the proposed annual budget.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The existing rate structure is:

Sewer \$854 year  
Water \$526 year  
Hook-up \$6,579

Anticipated rate structure (0% increase):

Sewer \$854 year  
Water \$526 year  
Hook-up \$6,579

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

This is not applicable; currently, the Authority does not have any outstanding bonds.

# AUTHORITY CONTACT INFORMATION

## 2016

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Delaware Township Municipal Utilities Authority		
<b>Federal ID Number:</b>			
Address:	P.O. Box 103		
City, State, Zip:	Sergeantsville	NJ	08557
Phone: (ext.)	(908) 782-9601	Fax:	(908) 782-4295

<b>Preparer's Name:</b>	James Mathews		
Preparer's Address:	P.O. Box 103		
City, State, Zip:	Sergeantsville	NJ	08557
Phone: (ext.)	(908) 812-2940	Fax:	(908) 782-4295
E-mail:	Jim.mathews@live.com		

<b>Chief Executive Officer:</b>	John Sterbinsky		
Phone: (ext.)	(908) 303-8884	Fax:	(908) 782-4295
E-mail:	sterby@comcast.net		

<b>Chief Financial Officer:</b>	James Mathews		
Phone: (ext.)	(908) 812-2940	Fax:	(908) 782-4295
E-mail:	Jim.mathews@live.com		

<b>Name of Auditor:</b>	Robert J. Butvilla		
Name of Firm:	Suplee, Clooney & Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	(908) 789-9300	Fax:	(908) 789-8535
E-mail:	rbutvilla@scnco.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Delaware Township Municipal Utilities

FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 3
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$38,000
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? YES *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach narrative.**  
Commissioners approve all 3 employee salaries.
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*



- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**  
**Delaware Township Municipal Utilities**

**FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**

For the Period February 1, 2016 to Delaware Township Municipal Utilities Authority January 31, 2017

Reportable Compensation from  
Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner			Officer			Key Employee			Highest Compensated Employee			Former			Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)		Total Compensation from Authority (health benefits, pension, etc.)		Names of Other Public Entities where Individual is an Employee or Member of the Governing Body		Positions held at Other Public Entities Listed in Column O		Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O		Reportable Compensation from Other Public Entities (W-2/ 1099)		Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All public Entities																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

Delaware Township Municipal Utilities Authority  
For the Period February 1, 2016 to January 31, 2017

	# of Covered Members (Medical & Rx)		Annual Cost		Total Cost Estimate		# of Covered Members (Medical & Rx)		Annual Cost per Employee		Total Current Year Cost		% Increase (Decrease)	
	Proposed Budget		Employee Proposed Budget		Proposed Budget		Current Year		Current Year		Year Cost		(Decrease)	
<b>Active Employees - Health Benefits - Annual Cost</b>														
Single Coverage	0			\$	-		0		0		\$	-	#DIV/0!	
Parent & Child	0				-		0		0		-	-	#DIV/0!	
Employee & Spouse (or Partner)	0				-		0		0		-	-	#DIV/0!	
Family	0				-		0		0		-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )											-	-	#DIV/0!	
Subtotal	0				-		0		0		-	-	#DIV/0!	
<b>Commissioners - Health Benefits - Annual Cost</b>														
Single Coverage	0				-		0		0		-	-	#DIV/0!	
Parent & Child	0				-		0		0		-	-	#DIV/0!	
Employee & Spouse (or Partner)	0				-		0		0		-	-	#DIV/0!	
Family	0				-		0		0		-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )											-	-	#DIV/0!	
Subtotal	0				-		0		0		-	-	#DIV/0!	
<b>Retirees - Health Benefits - Annual Cost</b>														
Single Coverage	0				-		0		0		-	-	#DIV/0!	
Parent & Child	0				-		0		0		-	-	#DIV/0!	
Employee & Spouse (or Partner)	0				-		0		0		-	-	#DIV/0!	
Family	0				-		0		0		-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )											-	-	#DIV/0!	
Subtotal	0				-		0		0		-	-	#DIV/0!	
<b>GRAND TOTAL</b>														
	0			\$	-		0		0		\$	-	#DIV/0!	

Is medical coverage provided by the SHBP (Yes or No)?  
Is prescription drug coverage provided by the SHBP (Yes or No)?

## Schedule of Accumulated Liability for Compensated Absences

Delaware Township Municipal Utilities Authority	February 1, 2016	to	January 31, 2017
For the Period			

Complete the below table for the Authority's accrued liability for compensated absences.

**Legal Basis for Benefit  
(check applicable items)**

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Agreement		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
None	N/A	N/A	N/A	N/A	N/A
Total liability for accumulated compensated absences at beginning of current year	\$				

January 31, 2017

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

[illegible]

# **2016 AUTHORITY BUDGET**

## **Financial Schedules Section**



# 2016 Budget Summary

Delaware Township Municipal Utilities Authority  
For the Period February 1, 2016 to January 31, 2017

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
							Total All		
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Operations		
REVENUES									
Total Operating Revenues	\$ 182,070	\$ 106,930	\$ -	\$ -	\$ -	\$ -	\$ 289,900	\$ (904)	-0.3%
Total Non-Operating Revenues	72,450	42,550	-	-	-	-	113,300	1,700	1.5%
Total Anticipated Revenues	254,520	149,480	-	-	-	-	403,204	796	0.2%
APPROPRIATIONS									
Total Administration	63,957	37,635	-	-	-	-	110,010	(8,418)	-7.7%
Total Cost of Providing Services	117,637	69,271	-	-	-	-	167,755	19,153	11.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	181,594	106,906	-	-	-	-	277,765	10,735	3.9%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000	-	0.0%
Total Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000	-	0.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	213,094	125,406	-	-	-	-	327,765	10,735	3.3%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	213,094	125,406	-	-	-	-	327,765	10,735	3.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ 41,426	\$ 24,074	\$ -	\$ -	\$ -	\$ -	\$ 75,439	\$ (9,939)	-13.2%

## 2016 Revenue Schedule

Delaware Township Municipal Utilities Authority  
For the Period February 1, 2016 to January 31, 2017

	Proposed Budget						Adopted Budget	> Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	\$ 182,070	\$ 106,930					\$ 289,000	\$ 289,404	\$ (404) -0.1%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							500	(500)	-100.0%
Total Service Charges	182,070	106,930	-	-	-	-	289,000	289,904	(904) -0.3%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Other Revenue 1							-	-	#DIV/0!
Other Revenue 2							-	-	#DIV/0!
Other Revenue 3							-	-	#DIV/0!
Other Revenue 4							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	182,070	106,930	-	-	-	-	289,000	289,904	(904) -0.3%
<b>NON-OPERATING REVENUES</b>									
<i>Grants &amp; Entitlements (List)</i>									
Grant #1							-	-	#DIV/0!
Grant #2							-	-	#DIV/0!
Grant #3							-	-	#DIV/0!
Grant #4							-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	-	-	-	-	-	#DIV/0!
<i>Local Subsidies &amp; Donations (List)</i>									
Local Subsidy #1							-	-	#DIV/0!
Local Subsidy #2							-	-	#DIV/0!
Local Subsidy #3							-	-	#DIV/0!
Local Subsidy #4							-	-	#DIV/0!
Total Local Subsidies & Donations	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits</i>									
Investments	315	185					500	300	200 66.7%
Security Deposits							-	-	#DIV/0!
Penalties							-	-	#DIV/0!
Other Investments							-	-	#DIV/0!
Total Interest	315	185	-	-	-	-	500	300	200 66.7%
<i>Other Non-Operating Revenues (List)</i>									
Rents - Cell Tower	72,135	42,365					114,500	113,000	1,500 1.3%
Other Non-Operating #2							-	-	#DIV/0!
Other Non-Operating #3							-	-	#DIV/0!
Other Non-Operating #4							-	-	#DIV/0!
Other Non-Operating Revenues	72,135	42,365	-	-	-	-	114,500	113,000	1,500 1.3%
Total Non-Operating Revenues	72,450	42,550	-	-	-	-	115,000	113,300	1,700 1.5%
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 254,520	\$ 149,480	\$ -	\$ -	\$ -	\$ -	\$ 404,000	\$ 403,204	\$ 796 0.2%

## 2015 Adopted Revenue Schedule

### Delaware Township Municipal Utilities Authority

	Adopted Budget						
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
Service Charges							
Residential	\$ 181,048	\$ 108,356					\$ 289,404
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other	313	187					500
Total Service Charges	181,361	108,543	-	-	-	-	289,904
Connection Fees							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
Parking Fees							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
Other Operating Revenues (List)							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	181,361	108,543	-	-	-	-	289,904
NON-OPERATING REVENUES							
Grants & Entitlements (List)							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
Local Subsidies & Donations (List)							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
Interest on Investments & Deposits							
Investments	188	112					300
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	188	112	-	-	-	-	300
Other Non-Operating Revenues (List)							
Rents - Cell Tower	70,711	42,289					113,000
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues	70,711	42,289	-	-	-	-	113,000
Total Non-Operating Revenues	70,899	42,401	-	-	-	-	113,300
TOTAL ANTICIPATED REVENUES	\$ 252,260	\$ 150,944	\$ -	\$ -	\$ -	\$ -	\$ 403,204

## 2016 Appropriations Schedule

### Delaware Township Municipal Utilities Authority

For the Period February 1, 2016 to January 31, 2017

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 7,509	\$ 4,491					\$ 12,000	\$ -	0.0%
Fringe Benefits	1,008	584					1,592	782	96.5%
Total Administration - Personnel	8,517	5,075	-	-	-	-	13,592	782	6.1%
<i>Administration - Other (List)</i>									
Insurance	10,080	5,920					16,000	(1,500)	-8.6%
Professional Fees	43,155	25,345					68,500	(7,700)	-10.1%
Telephone	1,260	740					2,000	-	0.0%
Postage	945	555					1,500	-	0.0%
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	55,440	32,560	-	-	-	-	88,000	(9,200)	-9.5%
Total Administration	63,957	37,635	-	-	-	-	101,592	(8,418)	-7.7%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	16,270	9,730					26,000	-	0.0%
Fringe Benefits	2,142	1,266					3,408	1,653	94.2%
Total COPS - Personnel	18,412	10,996	-	-	-	-	29,408	1,653	6.0%
<i>Cost of Providing Services - Other (List)</i>									
Repair and Maint./Materials and Supplies	19,215	11,285					30,500	1,500	5.2%
Operation Svcs/Lab Fees	33,390	19,610					53,000	15,000	39.5%
Sludge Removal/Electric	32,760	19,240					52,000	(5,000)	-8.8%
Permits/Miscellaneous/Contingency	13,860	8,140					22,000	6,000	37.5%
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	99,225	58,275	-	-	-	-	157,500	17,500	12.5%
Total Cost of Providing Services	117,637	69,271	-	-	-	-	186,908	19,153	11.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	181,594	106,906	-	-	-	-	288,500	10,735	3.9%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Operations & Maintenance Reserve	-	-	-	-	-	-	-	-	#DIV/0!
Renewal & Replacement Reserve	-	-	-	-	-	-	-	-	#DIV/0!
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other Reserves	31,500	18,500					50,000	-	0.0%
Total Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000	-	0.0%
<b>TOTAL APPROPRIATIONS</b>	213,094	125,406	-	-	-	-	338,500	10,735	3.3%
<b>ACCUMULATED DEFICIT</b>									
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	213,094	125,406	-	-	-	-	338,500	10,735	3.3%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other	-	-	-	-	-	-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	\$ 213,094	\$ 125,406	\$ -	\$ -	\$ -	\$ -	\$ 338,500	\$ 10,735	3.3%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 9,079.70 \$ 5,345.30 \$ - \$ - \$ - \$ - \$ 14,425.00

## 2015 Adopted Appropriations Schedule

### Delaware Township Municipal Utilities Authority

	Adopted Budget						
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	\$ 7,509	\$ 4,491					\$ 12,000
Fringe Benefits	507	303					810
Total Administration - Personnel	8,016	4,794	-	-	-	-	12,810
Administration - Other (List)							
Insurance	10,951	6,549					17,500
Professional Fees	47,683	28,517					76,200
Telephone	1,252	748					2,000
Postage	939	561					1,500
Miscellaneous Administration*							-
Total Administration - Other	60,825	36,375	-	-	-	-	97,200
Total Administration	68,841	41,169	-	-	-	-	110,010
Cost of Providing Services - Personnel							
Salary & Wages	16,270	9,730					26,000
Fringe Benefits	1,098	657					1,755
Total COPS - Personnel	17,368	10,387	-	-	-	-	27,755
Cost of Providing Services - Other (List)							
Repair and Maint/Materials and Supplies	18,147	10,853					29,000
Operation Svcs/Lab Fees	23,779	14,221					38,000
Sludge Removal/Electric	35,668	21,332					57,000
Permits/Miscellaneous/Contingency	10,012	5,988					16,000
Miscellaneous COPS*							-
Total COPS - Other	87,606	52,394	-	-	-	-	140,000
Total Cost of Providing Services	104,974	62,781	-	-	-	-	167,755
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	173,815	103,950	-	-	-	-	277,765
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves	31,289	18,711					50,000
Total Non-Operating Appropriations	31,289	18,711	-	-	-	-	50,000
TOTAL APPROPRIATIONS	205,104	122,661	-	-	-	-	327,765
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	205,104	122,661	-	-	-	-	327,765
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 205,104	\$ 122,661	\$ -	\$ -	\$ -	\$ -	\$ 327,765

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$8,690.75	\$5,197.50	\$ -	\$ -	\$ -	\$ -	\$13,888.25
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# 5 Year Debt Service Schedule - Principal

## Delaware Township Municipal Utilities Authority

	Current Year (2015)	Fiscal Year Beginning in						Thereafter	Total Principal Outstanding
	2016	2017	2018	2019	2020	2021			
<b>Sewer</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	\$
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Water</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #3</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #4</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #5</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>Operation #6</b>									
Debt Issuance #1	-	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
Total Principal	\$	\$	\$	\$	\$	\$	\$	\$	\$

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

# 5 Year Debt Service Schedule - Interest

Delaware Township Municipal Utilities Authority

	Current Year (2015)	Fiscal Year Beginning in					Thereafter	Total Interest Payments Outstanding
		2016	2017	2018	2019	2020	2021	
<b>Sewer</b>								
Debt Issuance #1	-	-	-	-	-	-	-	\$
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Water</b>								
Debt Issuance #1	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Operation #3</b>								
Debt Issuance #1	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Operation #4</b>								
Debt Issuance #1	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Operation #5</b>								
Debt Issuance #1	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Operation #6</b>								
Debt Issuance #1	-	-	-	-	-	-	-	-
Debt Issuance #2	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-
Total Interest Payments	-	-	-	-	-	-	-	-
<b>Total Interest Payments</b>	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	\$	\$	\$	\$	\$	\$	\$	\$



## 2016 Net Position Reconciliation

Delaware Township Municipal Utilities Authority

For the Period February 1, 2016 to January 31, 2017

### Proposed Budget

	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 773,001	\$ 453,984					\$ 1,226,985
Less: Invested in Capital Assets, Net of Related Debt (1)	610,634	358,627					969,261
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
<b>Total Unrestricted Net Position (1)</b>	162,367	95,357	-	-	-	-	257,724
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	41,265	24,235					65,500
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	203,632	119,592	-	-	-	-	323,224
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	-	-	-	-	-	-	-
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
(4)	\$ 203,632	\$ 119,592	\$ -	\$ -	\$ -	\$ -	\$ 323,224

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 9,080 \$ 5,345 \$ - \$ - \$ - \$ - \$ 14,425

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2016

Delaware Township Municipal Utilities

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Delaware Township Municipal Utilities

**FISCAL YEAR:** FROM: February 1, 2016 TO: January 31, 2017

☐ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Delaware Township Municipal Utilities Authority, on the 3 day of December, 2015.

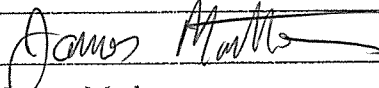
**OR**

☒ It is hereby certified that the governing body of the DTMUA Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Officer's Signature:			
Name:	James Mathews		
Title:	Treasurer		
Address:	P.O. Box 103 Sergeantsville, NJ 08557		
Phone Number:	(908) 812-2940	Phone Number:	(908) 812-2940
E-mail address	Jim.mathews@live.com		

# 2016 CAPITAL BUDGET/PROGRAM MESSAGE

## Delaware Township Municipal Utilities Authority

FISCAL YEAR: FROM: February 1, 2016 TO: January 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

It is anticipated that the proposed capital projects will require an increase on the schedule of rates, fees, and service charges at a point in the future.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

*Add additional sheets if necessary.*

## 2016 Proposed Capital Budget

Delaware Township Municipal Utilities Authority

For the Period February 1, 2016

to

January 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Project A Description	\$ -					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Water</i>						
Mechanical Filtration	-					
Trash Trap/Equalization Tank	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 5 Year Capital Improvement Plan

### Delaware Township Municipal Utilities Authority

For the Period    February 1, 2016                      to                      January 31, 2017

	Estimated Total Cost	Fiscal Year Beginning in					
		Current Year Proposed Budget	2017	2018	2019	2020	2021
<i>Sewer</i>							
Project A Description	\$ -	\$ -					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>Water</i>							
Mechanical Filtration	-	-					
Trash Trap/Equalization Tank	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #3</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Delaware Township Municipal Utilities Authority

For the Period    February 1, 2016                      to                      January 31, 2017

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants    Other Sources
<b>Sewer</b>					
Project A Description	\$ -				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>Water</b>					
Mechanical Filtration	-				
Trash Trap/Equalization Tank	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>Operation #3</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>Operation #4</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>Operation #5</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>Operation #6</b>					
Project A Description	-				
Project B Description	-				
Project C Description	-				
Project D Description	-				
Total	-	-	-	-	-
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.



# 2016 Budget Summary

Delaware Township Municipal Utilities Authority  
 For the Period February 1, 2016 to January 31, 2017

	Proposed Budget						Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Water	Operation #3	Operation #4	Operation #5	Operation #6			
<b>REVENUES</b>									
Total Operating Revenues	\$ 182,070	\$ 106,930	\$ -	\$ -	\$ -	\$ -	\$ 289,904	\$ (904)	-0.3%
Total Non-Operating Revenues	72,450	42,550	-	-	-	-	113,300	1,700	1.5%
Total Anticipated Revenues	254,520	149,480	-	-	-	-	403,204	796	0.2%
<b>APPROPRIATIONS</b>									
Total Administration	63,957	37,635	-	-	-	-	110,010	(8,418)	-7.7%
Total Cost of Providing Services	117,637	69,271	-	-	-	-	167,755	19,153	11.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	181,594	106,906	-	-	-	-	277,765	10,735	3.9%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000	-	0.0%
Total Non-Operating Appropriations	31,500	18,500	-	-	-	-	50,000	-	0.0%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	213,094	125,406	-	-	-	-	327,765	10,735	3.3%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	213,094	125,406	-	-	-	-	327,765	10,735	3.3%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 41,426	\$ 24,074	\$ -	\$ -	\$ -	\$ -	\$ 75,439	\$ (9,939)	-13.2%