

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held at the Township Municipal Building on November 07, 2019.

ROLLCALL:	Chairperson-	John Sterbinsky	PRESENT
	Vice Chairman-	Tom Warren	PRESENT
	Exec. Secretary -	Tim Drew	PRESENT
	Treasurer -	James Mathews	PRESENT
	Member –	Ken Novak	ABSENT
	First Alternate –	Mario Russo	ABSENT
	Second Alternate -	Charles Herman	PRESENT
	Recording Secretary –	Dianne Rankin	PRESENT

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

The Board stood for the Pledge of Allegiance to the flag.

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE OCTOBER 03, 2019 MEETING. Mr. Warren seconded the motion. The minutes were approved without dissent. Mr. Herman and Mr. Drew abstained.

The engineer presented the monthly report to the Board. Both plants were in full compliance for the month of October. We are awaiting the waiver from NJDEP for asbestos monitoring.

NSU has implemented a health and safety service team to better protect customers and employees. They have fully inspected our facilities and have identified 4 deficiencies. They will present a full report at the next meeting. These deficiencies are not dangerous or life threatening. Chairman Sterbinsky asked for an estimate for costs along with the report next month.

The fire hydrant valve and hydrant flushing is complete. 54 valves and 22 hydrants were operated and inspected. 2 hydrant drain valves were not closing and need to be repaired. John Martin was contacted for an evaluation and estimate.

The erosion mediation grant schedule was again delayed. If delay continues the project may be delayed another year. This is a viable option since our permit still remains in force and the project is not critical.

The tree trimming at the sewer plant was completed except for one tree. The neighbor treated it for ash bore and wanted to keep the tree since it was on his property. Since the tree was partially trimmed the owner asked that if the tree dies he would like to be reimbursed \$324 for the cost of his treatment.

The estimates for replacing the sand in the sand beds were \$10,250, \$8,408 and \$4,225. The lowest bid from Paragon was recommended. The cost does not include the purchase of the sand which will be another \$5,000. MR. MATHEWS MOVED TO ACCEPT THE \$4,225 BID FROM PARAGON TO REMOVE THE

OLD SAND FROM THE SAND BED AND REPLACE IT WITH NEW SAND TO BE PURCHASED BY DTMUA. MR. Drew seconded the motion. The motion was approved.

Chairman Sterbinsky talked to plant worker Dwain Floyd who will be retiring this December 31. Chairman Sterbinsky indicated there is a candidate who works for Lambertville and lives in the area who might be interested in replacing M. Floyd. Mr. Mathews was asked to reach out to him and coordinate a meeting with our engineer. Mr. Stern asked that their company be allowed to submit a bid for the position. He feels that since the plant is operated under their permit it would reduce liability and better coordinate the operation. Chairman Sterbinsky will contact the township for the proper application forms and will discuss this with our attorney.

The Board reviewed the Accounts Receivable report and recommended a letter be sent to all accounts 90 days past due. Secretary Rankin will send out letters advising such users that their account is past due and all accounts past due on December 31 will be sent to the tax collector's office.

The Board introduced the 2020 budget. MR. MATHEWS MOVED TO APPROVE IT AND SEND IT TO THE STATE for approval. Mr. Warren seconded the motion. A roll call vote was taken.

Mr. Mathews	YEA
Mr. Warren	YEA
Mr. Drew	YEA
Mr. Herman	YEA
Mr. Sterbinsky	YEA
Mr. Russo	ABSENT
Mr. Novak	ABSENT

Paragon will no longer be providing snow plowing services for the winter season. Chairman Sterbinsky asked Mr. Herman if he would discuss if the township would plow both plant facilities. Mr. Sterbinsky will contact the committee. Mr. Warren suggested we get bids from private contractors.

Chairman Sterbinsky will draft a new mission statement to be put on the DTMUA page of the website.

MR. MATHEWS MOVED TO APPROVE THE BILL LIST INCLUDING PAYROLL TOTALING \$26,381.16. Mr. Warren seconded the motion. The bills were approved for payment.

The Board discussed the new appointments for 2020. Mr. Warren will remain on the Board. Mr. Novak will be replaced as he no longer lives in the area. Mr. Herman said there will be a new township liaison to replace him but he does not know who it will be.

At approximately 8:50PM, MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Drew seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

Recording Secretary