

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held at the Township Municipal Building on October 03, 2019.

ROLLCALL:	Chairperson-	John Sterbinsky	PRESENT
	Vice Chairman-	Tom Warren	PRESENT
	Exec. Secretary -	Tim Drew	ABSENT
	Treasurer -	James Mathews	PRESENT
	Member –	Ken Novak	ABSENT
	First Alternate –	Mario Russo	ABSENT
	Second Alternate -	Charles Herman	ABSENT
	Recording Secretary –	Dianne Rankin	PRESENT

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

The Board stood for the Pledge of Allegiance to the flag.

MR. WARREN MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 05, 2019 MEETING. Mr. Mathews seconded the motion. The minutes were approved without dissent.

The monthly engineering report was reviewed by Mr. Stern. Both facilities are in full compliance. The asbestos monitoring water sampling is done every 9 years. The sampling will be done in November and the results are expected to be within required limits.

There was an active leak at the saddle on the main between 7 and 8 Delaware Drive. The repairs were done and the total outage for water to the residents on the block was 30-45 minutes.

Beginning the week of October 7 valve excising and hydrant flushing will be done. Customers were notified about temporary water issues.

The Sergeantsville Volunteer Fire Company will provide a summary report for water use for pool fills and incidents of higher water usage.

Mr. Stern expects the grant schedule for our stream remediation project to be available in October.

Tree trimming estimates are being obtained for work to be done in October in advance of colder weather. Since the estimates are not yet available the Board discussed approval but set a limit on the cost. MR. MATHEWS MOVED TO APPROVE THE BEST ESTIMATE FOR TREE TRIMMING AT THE SEWER PLANT IN OCTOBER FOR AN AMOUNT NOT TO EXCEED \$7500. Mr. Warren seconded the motion. The motion was approved.

Our annual Audit was completed and distributed to the Board members. Those members not present will be sent copies of the Audit. The Board members present reviewed the Audit, the General Comments

and Recommendations. MR. MATHEWS MOVED TO APPROVE THE RESOLUTION AND THE GROUP AFFIDAVIT FORM. Mr. Warren seconded the motion. A rollcall vote was taken.

Mr. Mathews	YEA
Mr. Warren	YEA
Mr. Sterbinsky	YEA

PERS Pension Certification was discussed but Mr. Mathews thinks that all new part-time employees receive a 401k and will not be in the pension system as in the past. He will try and verify this fact.

The Board reviewed the financial reports. They will review which overdue accounts will be sent notices at the next meeting in November.

Chairman Sterbinsky reviewed the new 2020 Budget that will include a 4% rate increase. The last rate increase was about 5 years ago. Customers will be notified and informed of a rate hearing in a letter sent with the December 31 statement.

MR. MATHEWS MOVED TO APPROVE THE BILL LIST INCLUDING PAYROLL TOTALING \$31353.01. Mr. Warren seconded the motion. The bills were approved for payment.

At approximately 8:25PM, MR. WARREN MOVED TO ADJOURN THE MEETING. Mr. Mathews seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

Recording Secretary