

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held at the Township Municipal Building on January 03, 2019.

ROLLCALL:	Chairperson-	John Sterbinsky	PRESENT
	Vice Chairman-	Tom Warren	PRESENT
	Exec. Secretary -	Tim Drew	ABSENT
	Treasurer -	James Mathews	PRESENT
	Member –	Ken Novak	ABSENT
	First Alternate –		VACANT
	Second Alternate -	Charles Herman	PRESENT
	Recording Secretary –	Dianne Rankin	PRESENT

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

The Board stood for the Pledge of Allegiance to the flag.

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE DECEMBER 06, 2018 MEETING. Mr. Warren seconded the motion. The minutes were approved. Mr. Herman abstained.

Mr. Ralph DellaBadia appeared before the Board to inform them that the curb box valve at his home is frozen shut. Mr. Stern will follow up on it and resolve the problem.

Mr. Stern presented the Board with his monthly report. Both plants are operating normally and in full compliance. The aerator at the sewer plant failed and needs to be repaired at a cost of \$7600 or replaced at a cost of \$22000. MR. WARREN MOVED TO REPAIR THE AERATOR AT A COST OF \$7600. Mr. Herman seconded the motion. The repair was approved.

Route 523 resurfacing may start this coming May. Since there is a potential new connection (Locandro) to our line along Route 523, Mr. Stern recommends that he be approved and connected before the resurfacing. The Board discussed usage fees and hook up fees. Mr. Stern advised that the term “hook-up” is not an accurate term and said that the revised Rules and Regulations should clarify the terms. He asked Mr. Sterbinsky to meet with him the following week to go over his revised set of revisions. Mr. Sterbinsky agreed to meet to discuss the changes.

Russell Reid, the company that hauls solid waste for DTMUA, has increased its rates. Accurate Hauling has been contracted to also provide their services to determine if they are less costly and perform on a timely basis.

The stream erosion remediation fence installation should begin in April. The grant schedule has been delayed by NJDEP until August. The actual stream work should begin in December so the grant potential should be reassessed according to the new NJDEP schedule. Re-seeding of the area is projected to be done in the spring of 2020.

MR.MATHEWS MOVED TO APPROVE THE BUDGET LATE RESOLUTION. Mr. Warren seconded the motion. A Roll Call vote was taken.

Mr. Sterbinsky	YEA
Mr. Warren	YEA
Mr. Mathews	YEA
Mr. Herman	YEA
Mr. Drew	ABSENT
Mr. Novak	ABSENT

Chairman Sterbinsky presented the Board with the revised Sick Leave policy that was reviewed by our attorney. He said he would like to review our Personnel Policy manual next. MR. WARREN MOVED TO APPROVE THE REVISED SICK LEAVE POLICY. Mr. Mathews seconded the motion. The new policy was approved.

Secretary Rankin will notify ADP to correct the W-2 forms that they should not have prepared and refund all our charges.

MR. MATHEWS MOVED TO APPROVE THE BILL LIST INCLUDING PAYROLL TOTALING \$63,134.39. Mr. Warren seconded the motion. The bills were approved for payment.

At approximately 8:35PM, MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Warren seconded the motion. The meeting was adjourned.

Respectfully submitted,

*Dianne Rankin*

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