

The regular meeting of the Delaware Township Planning Board was held on the noted date, in the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey. Vice Chair Dave Bond opened the meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

STATEMENT

Vice Chair Bond read a statement noting that the requirements of the Open Public Meetings Act have been satisfied. Notice of this meeting was properly transmitted to the Hunterdon County Democrat, Trenton Times, and Star Ledger, posted on the Delaware Township bulletin board and filed at Town Hall; all on January 9, 2019.

ROLL CALL

Present:	Class I	Joe Vocke
	Class II	Chris Cane
	Class III	Jamie Waltman
	Class IV	Joan Bailly, Dave Bond, Larry Coffey , Russell Crespolini, Kathy Katz, Rosalind Westlake
	Alternate	Ron Tyranski, Roger Locandro
	Liaison from ZBA	Chuck Cline, Caine Fowler
	Advisor(s)	
	Administrative Officer	Kathleen Klink
	Attorney	Steven Goodell , Esq.
	Engineer	C. Richard Roseberry , P.E.

Absent: shown by strikethroughs

APPROVAL OF MINUTES FROM THE MEETING of January 8, 2019

Member Katz made a motion to approve the minutes from the noted meeting. Member Waltman seconded the motion, and members unanimously approved the minutes as written.

Correspondence: BILL LIST

Bill List, Escrow Charges,

Engineering Bills: Maser Consulting, P.A.

Hoff, 53/2, tax map revision, #496835 \$449.90

Member Locandro moved to authorize payment of the noted bill(s) from the appropriate escrow account, Member Crespolini seconded the motion.

Roll Call Vote

Aye: Vocke, Cane, Waltman, Bailly, Crespolini, Katz, Bond

Alternates: Tyranski, Locandro

Nay: None

Absent: Coffey, Westlake

CORRESPONDENCE

Old Business, to include Memorializations - None

a. Ordinance discussions/update – Land Disturbance and Zoning Officer Duties

Administrative Office Klink stated that Chair Westlake had asked the Board to review the Land Disturbance draft for final recommendation. Administrative Officer Klink presented revisions proposed by Engineer Roseberry. The Board decided that the Engineer revisions created a list that would be very onerous for residents to present as a part of an application.

The Board returned to the original draft for further review. It was noted that there was a problem with the definition of Land Disturbance, as follows:

Land Disturbance - any activity involving the clearing, excavating, storing, grading, transporting, filling and any other activity which causes land to be exposed to the danger of erosion, but does not include agricultural practices.

Members felt that this definition could apply to any type of permit requested by the owner of a single family residence. The Board asked that the Ordinance Review Committee look at possible changes to this definition so that requests for permitted uses in a zone would not violate this definition.

Zoning Officer Duties

The Board was reminded that this ordinance was given to the Board for its review. Administrative Officer Klink stated that Chair Westlake had been in touch with TC Attorney Dragan about this ordinance, but without a full conversation. The Board asked Liaisons with Township Committee to provide further instruction on how to proceed.

It was also recommended that research be done to find out what State provisions exist on these duties.

New Business, to include Applications – none
There was no other new business.

COMMITTEE REPORTS

Scheduled Committee Meetings

Subdivision and Site Plan Review Committee - second Wednesday, 7:00 p.m., as needed per applications submitted. *Member Bailly to report.* Members: Bailly, Crespolini, Katz
No meeting

Agricultural Advisory Committee – first Tuesday, 7:00 p.m.; *Member Coffey to report*
Members: Bond, Coffey, Westlake (alternate) non Planning Board: Bench, Novak, Sawatzky
No meeting

Open Space Committee – third Wednesday, 7:30 p.m., except January 14 and February 11;
Member Coffey to report. Members: Coffey, Bond, alternate Westlake
Not present

Non-Scheduled Committee Meetings, please give me notice for proper newspaper notification

Master Plan Committee – *Member Bond to report*; members: Coffey, Westlake
No meeting

Ordinance Review - *Member Coffey to report*; members: Katz, Westlake
No meeting

Quarry Compliance Committee – *Member Bond* (Board Representative)
Member Bond stated that there have been some discussions about when to schedule the next meeting.

Stormwater Management Committee – *Member Waltman*
Nothing to report

LIAISON REPORTS

Board of Adjustment – second Thursdays, 7:30 p.m., *Liaison Cline*

Liaison Cline reported that the Board met and completed reorganization – Chair Cline, Vice Chair Emmons, Secretary Klink.

Liaison Cline further reported that the Carlucci application for an indoor horse ring is returning to the Board for a reduction in the size of the building, which can be recorded in the resolution.

Environmental Commission – third Wednesdays, 7:30 p.m., *Liaison Katz*

Liaison Katz reported that the EC also completed reorganization – Chair Szwed (appointed by Township Committee) and Vice Chair Katz. Secretary Klink is employed as Secretary.

Liaison Katz noted that the EC is targeting easement monitoring as a goal for this year. She noted that the EC wants to start preparing a data base to allow better management of easement monitoring. Chair Szwed noted that one idea is to develop a zoning permit application that acknowledges the presence of easement(s). These applications would then be copied to the EC. It was noted that similarly if an applicant presents a survey to the Zoning Officer, that can be copied and sent to the EC. It was noted that once these items are submitted to the EC, a data base can be created.

Historic Advisory Committee – second Wednesdays, 7:30 p.m., *Liaison Cane*

Liaison Cane noted that he missed the last Historic Advisory Committee meeting. He further noted that there is much discussion about the Holcombe house on Route 29. He noted that members of the Historic Advisory Committee feel that proposed renovations are contrary to historical society rules.

Shade Tree Commission – fourth Thursdays, 7:00 p.m., *Liaison Coffey*

There was no January meeting

Meeting opened to the Public for Comments or Questions

There were no comments or questions from the general public.

Caine Fowler was present. He is Alternate Liaison from the Board of Adjustment. He asked that the Planning Board pay close attention to Section 10, #4 of the proposed Zoning Officer Duties ordinance. He noted that the proposed section allows the Zoning Officer to make notice of infraction which would result in the removal of the certificate of occupancy and then a new one would have to be obtained.

Meeting opened to the Board for Comments or Questions

Administrative Officer stated that the Master Plan was discussed by members of the Recreation Commission. It was noted that the Master Plan should probably be codified. She noted that she would gather prices for Budget purposes.

ADJOURNMENT: 7:55 p.m.

It was moved, seconded, and unanimously carried to adjourn at the noted time.

Respectfully submitted,

Kathleen E. Klink,
Administrative Officer